

## Arts Education

### Frequently Asked Questions (FAQ)

#### Club Joe's

#### **Schools are reopening, may I enroll my child?**

Club Joe's After School is unable to accept new registrants, at this time. Please submit a Youth Registration form to [artsed@joesmovement.org](mailto:artsed@joesmovement.org) and your child will be added to the Wait List. Be sure to include Club Joe's Waitlist in the

#### **What are the Club Joe's enrollment process?**

Step 1. Forms are needed for each child. The are available on the website and include the following:

Registration form
Release (of information)
Permission Slip
Emergency (Pick up contact)
Health History (Signed by the doctor)
Health Assessment for Parents/Guardians
Shot records (most recent, request to your doctor's office)
Policies
Waiver
Medication Administration form (inhaler, epi-pen, etc) (this form will apply only when participants have any allergies or a specific medical condition that involves us given medicine)

Step 2. Attend One-hour Mandatory Club Joe's Orientation (Link will be sent)

Step 3. Secure slot with \$125 per child

Step 4. Setup monthly payment arrangements. Once slot is secured with \$125 payment (applied to 5<sup>th</sup> program week in the future).

#### **Does Joe's provide transportation?**

Joe's does not offer transportation or pick up services. Joe's does not have enough staff for individual pickup of students from school. There is no access to vehicles for pickup from schools either.

Parents should plan to drop off their student and sign in children daily.

### **What are the Covid –19 safety procedures in place at Joe’s?**

- Only Customers and employees of Joe’s have access to our building. Limited access to building involving doorbell, temperature checks (must be recorded for child & adults on log) and restrictions apply to areas more than 10 feet beyond the entry doors.
- Children and staff wear mask while inside the building. A mask may be removed to catch breath when overexerted or to consume food/beverages.
- Everyone maintains a social distance of 6 feet or more. Signs are placed around the building indicating 6 feet social distance.
- High contact surfaces are cleaned frequently, and hourly bathroom breaks are scheduled for handwashing.
- Students do not use the water fountains in our facility instead they must **bring a refillable water bottle** daily. There is a hands-free water dispenser which individuals may use to fill water bottles.
- Children have designated and name tagged toolboxes, workstations which include chairs, cubbies, tables, etc.
- Children or staff presenting Covid related symptoms and or any other symptoms of illness not related to Covid, must stay at home. This includes common allergy symptoms. Children or staff with any symptoms won't be admitted to the building. If a child or staff presents any illness while under our care, the child or staff will be invited to leave the building. Symptoms should be monitored at home for 24 hrs.

### **Is there homework time?**

Homework time for non-electronic assignments will take place during free time and snack.

### **When is pickup time?**

Families must schedule a pickup time for safety and avoiding everyone congregating without the ability to stand 6 feet apart. Our numbers will increase with the reopening of schools. You can pick from the list of 15-minute intervals from 5-5:15, 5:15-5:30, 5:30-5:45 or 5:45-6pm

### **How many individuals encounter my child/children?**

There is a limit of 15 individuals in any of the 4 spaces used for Club Joe’s.

### **Will my child be with children in the same age group?**

In an effort to limit exposure siblings are grouped together. Children in every group range from 5 to 11 years old. Within each group children in the same age group work together. Teachers make accommodations based on age and ability for children to learn with creative techniques.

### **Pickup from school?**

Joe’s does not have enough staff for individual pickup of students from school. There is no access to vehicles for pickup from schools either.

**What is the schedule on school closure days?**

Joe's will not receive children when schools are closed for scheduled professional, holidays, or any other reason. These days are used for training and meetings to benefit the Arts Education staff.

**What does the schedule look like?**

<b>Club Joe's After School program 2020-2021</b>	
12:50	<i>Afternoon shift Staff arrived</i>
1:00-2:00	<b>All staff will clean, disinfect, set-up and organize their room.</b>
2:00 - +	<b>CHILDREN WILL BE SENT TO WASH THEIR HANDS UPON ARRIVAL &amp; CHANGE CLOTHES</b>
2:00-3:00	<b>Homework help / snack / toolbox use / Reading / bathroom breaks</b>
	<b>Staff (MR) G1</b>
2:30-2:45	<b>Bathroom break / get water</b>
2:45-3:15	<b>Outdoor time / Open activities</b>
3:15-3:30	<b>Transition /Cleanup / Wash hands</b>
3:30-4:15	<b>Visual Art</b>
4:15-4:30	<b>Transition /Cleanup/ Wash hands</b>
4:30-5:15	<b>Movement Class</b>
5:15-5:30	<b>Transition /Cleanup/ Wash hands</b>
6:00-6:30	<b>STAFF CLEANUP RESPONSIBILITIES</b>